

## Departmental Calendar

2016-17

June	<ul style="list-style-type: none"><li>• Departmental Meeting</li><li>• Admission process</li><li>• Preparation of departmental time table</li><li>• Preparation of NAAC documents</li></ul>
July	<ul style="list-style-type: none"><li>• Distribution of departmental work(Practical,theory, attendance in charge for each class)</li><li>• Result analysis for B.Sc. I, II, III and M. Sc. I,II</li><li>• Distribution of syllabus to faculty members</li><li>• Distribution of work for final documentation of NAAC</li><li>• Internal evaluation test (Unit Test I) for B.Sc. I, II</li><li>• Designining of certificate course for B. Sc. II students</li><li>• Welcome function for M. Sc. I students</li><li>• Departmental meeting</li></ul>
August	<ul style="list-style-type: none"><li>• Conduction of certificate course for B. Sc. II Students</li><li>• Tutorial and seminar activity for B.Sc. III students</li><li>• Internal evaluation test (Unit Test II) for B.Sc. I, II</li><li>• Distributionof project work for M. Sc.II Students</li><li>• Departmental meeting</li></ul>
September	<ul style="list-style-type: none"><li>• Internal evaluation test for (Mid Sem) B.Sc. I, II, III</li><li>• Internal evaluation test for (Mid Sem) M.Sc. I and II</li><li>• Celebrationof Teachers day and Karmveer jayanti</li><li>• Tutorial for B.Sc. III students</li><li>• Departmental meeting</li></ul>
October	<ul style="list-style-type: none"><li>• Completion of attendance record</li><li>• Syllabus completion report</li><li>• Departmental meeting</li></ul>
November	<ul style="list-style-type: none"><li>• Distribution of syllabus to faculty members</li><li>• Distribution of work for preparation of M.Sc. I and II practical examination(Experts, lab supervisor etc.)</li><li>• Departmental meeting</li></ul>
December	<ul style="list-style-type: none"><li>• Conduction of M.Sc. I and II practical examination</li><li>• Distributionof project work for B.Sc. III Students</li><li>• Distribution of work for national conference</li><li>• Departmental meeting</li></ul>
January	<ul style="list-style-type: none"><li>• Organization of Certificate course for B. Sc. III students</li><li>• Organization of national conference</li><li>• Internal evaluation test for (Unit test) B.Sc. I, II, III</li><li>• Internal evaluation test for (Unit test) M.Sc. I and II</li><li>• Departmental meeting</li></ul>

February	<ul style="list-style-type: none"> <li>Preparation of practical examinations of B.Sc. I, II, III</li> <li>Celebration of science day</li> <li>Internal evaluation test for (Unit test) M.Sc. I and II</li> <li>Departmental meeting</li> </ul>
March	<ul style="list-style-type: none"> <li>Conduction of practical examinations of B.Sc. I, II, III</li> <li>Fare-well function for B. Sc. III and M. Sc. II students</li> <li>Distribution of work for preparation of M.Sc. I and II practical examination(Experts, lab supervisor etc.)and University theory examination</li> <li>Departmental meeting</li> </ul>
April	<ul style="list-style-type: none"> <li>Conduction of M.Sc. I and II practical examination and University theory examination</li> <li>Syllabus completion report</li> <li>Departmental meeting</li> </ul>

  
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